



sing4me.net – Quartet Sign-Up Instructions

DELIVER SINGING VALENTINES: FEBRUARY 14TH (+opt'l dates) BETWEEN: 8AM AND 9PM

QUESTIONS: 651-229-3683 or s4mquartets@gmail.com

The sooner you sign-up, the sooner your friends and family can select your quartet on the order form!

- **SIGN UP:** www.sing4me.net (or print from website & email) – Choose 2-song or 6-song package (\$ for quartet!)
 - MINIMUM 2 phone contacts are required. Texting preferred.
- **ORDER ASSIGNMENTS:** Emailed to you latest on the day before delivery.
 - The SV COORDINATOR will contact you by phone or text with any ADDITIONAL ORDERS received after ASSIGNMENTS are distributed. CONFIRMATION/REJECTION is expected as soon as possible.
 - ON-THE-SPOT ORDERS: call the coordinator so they can enter the order or fill out a paper order form (print from website) to be turned in with payment at next rehearsal. You can order from the website using a phone.
 - DRIVER/HANDLER/PHOTOGRAPHER recommended to free up the quartet, find parking, take pictures.
 - CALL YOUR BUYER/ORDER CONTACT with ETA or if you have problems meeting the target time.
 - CALL THE SV COORDINATOR if any delivery problems, accidents, emergencies,
 - IF TOO FEW ORDERS you may be asked not to sing.
 - No "bill to" orders
 - Sorry, parking, gas, flowers, candy, etc WILL NOT BE RE-IMBURSED.
 - MESSAGE CARDS are provided for each pre-order. Bring extras just in case.
- **PROMOTIONAL MATERIALS** – PICK THEM UP AHEAD OF TIME FROM CHAPTER REP OR MAKE ARRANGEMENTS!
 - Flyers, business cards, and message cards (for your orders). You will be given extras.
 - Candy, chocolates or flowers may be given at your own expense.
 - You are welcome to give out your own Quartet or Chorus promotional materials.
- **DIGITAL PHOTOS/VIDEO:** Email them to us at s4mquartets@gmail.com along with the photo release forms. Please remember to ask them to SHARE them to our Facebook page or by email. If they SHARE, that is giving us permission for at least facebook! A Photo/Video Release form available on website to fill in online or in paper form.
- **SONGS:** Each quartet is expected to sing (at least) two songs at each gig. Set the appropriate tone (eg. when men sing to a male recipient). You are responsible to get copyright clearance if needed. Suggested public domain songs:

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| "Let Me Call You Sweetheart" | "I've Got a Crush on You, Sweetie Pie" |
| "Story of the Rose" (Heart of My Heart) | "You Must Have Been a Beautiful Baby" |
| "Sweet and Lovely" (That's What You Are to Me) | "Love is all that I Can Give to You" |
| "Cuddle up a Little Closer" | "I Don't Know Why" |
- **AUDITION:** Every quartet MUST audition (before their chapter) to ensure a consistent level of quality in the Singing Valentines program. This is required for any new or pickup quartet which has not participated in the program in the past. Set up Audition and Audience times with your director or Music Team to help ensure a quality valentine.
- **DRESS:** Formal is optional. If you go with a costume or theme, we still expect classy.
 - Tuxedo with bow tie, and optional cummerbund or dress pants with a formal vest and dressy tie. Patten leather shoes.
 - Ladies wear something on the fancy side appropriate to Valentines mode (doesn't have to be a dress)
 - Valentine red is a must where possible (bow tie, cummerbund, vest, scarf)